Broward Teachers Union
Engaging & Empowering Educators

2019-20 LEADERSHIP INCENTIVE PROGRAM – TSP STEWARDS

In order to receive a dues rebate, this checklist and all verifications must be returned to the BTU by May 15, 2020. No exceptions!

*** Submit completed form to stewardrebate@btuonline.com ***

The steward leadership incentive program consists of two parts. Each part may be rebated independently of the other. Therefore, the steward may choose to complete one or both of the parts.

The rebates are as follows:
1. Completion of the Steward Checklist (with documentation) (I, II and III) Incentive of ¼ rebate of dues
2. Attendance at trainings and monthly meetings (IV) Incentive of ¼ rebate of dues

STEWARD CHECKLIST INCENTIVE
Must complete Parts I, II and III

Part I: Mandatory Duties (Must complete ALL of the following for checklist incentive.)

_____ BTU Bulletin Board is updated with information for your unit. Please attach a photograph

_____ Disseminate union information via email, member mailboxes, bulletin board, and/or text messages, etc.
   ○ Field staff must confirm. (cc field staff on email or group text)

_____ Ensure the submission of results of all BTU-EP elections and ratifications by deadlines.

_____ Hold a union membership meeting with your Field Staff and/or a BTU Officer present
   Please provide date and topic of meeting: _____________________________________________

_____ Assessment of non-members as “hot/warm/cold” based on organizing conversations.
   ○ Due by first steward council, October 2, 2019
   ○ Email hcorless@btuonline.com for current roster.

_____ Update personal email addresses and cell numbers for all members (email list to hcorlsess@btuonline.com

Part II: Union Participation (Check at least THREE of the following.)

_____ BTU internal committee(s), membership with regular attendance: Name of committee(s):
   1. ___________________________________________  2. ___________________________________________

_____ Participation in BTU political/legislative function(s):
   Please list activities and date: ____________________________________________________________

_____ Recruit at least one member. Member’s name: ____________________________________________

_____ Attend a Broward County School Board meeting, date ______________________________

_____ Attend a TSP contract negotiation session, date ______________________________

_____ Attend a BTU Town Hall Meeting, date ______________________________

_____ Membership in and/or attendance at any of the following: SAC/PTA/PTO
   Attach agenda and date(s)
Name: _______________________________________ Worksite: _______________________________________

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Part III: Member Representation (Check at least THREE of the items below.)

____ Council/Coach a member
   · Member’s name: ________________________________________________
   · Concern/Topic: ___________________________________________________

____ Bring a member or potential member to BTU political/legislative function(s)
   · Employee’s name: ________________________________________________ Event Name: ___________________________

____ Bring a member to BTU area meeting/school board meeting/BTU Town Hall(s)
   · Member’s name: ________________________________________________ Event Name: ___________________________

____ Coordinate/collaborate with Field Staff to meet with Administration to resolve a member issue
   · Field Rep name: _____________________________________ Date: ___________________________

____ Hold an informal meeting with Supervisor to resolve a member issue
   · Administrator’s name: __________________________________ Date: ___________________________

____ Other Union activity
   · Describe: ___________________________________________________________________________________________

Part IV: Trainings and Meetings Incentive (Must complete ALL of the following for training and meeting incentive.)

   Sign-in is required for the incentive. NO EXCEPTIONS!

____ Summer Steward Leadership Training, August 1, 2019 or one alternate steward training. Date: _____________

____ Steward Council meetings (minimum 3) Dates: ____________, ____________, ____________, ____________

____ BTU events (at least one: BTU Festival, social, football game, family, financial workshop, rally, PD class, etc.)
   · Event Name: ____________________________________________________________________________
   · Event Name: ____________________________________________________________________________
   · Event Name: ____________________________________________________________________________

I affirm the above to be a true reflection of my stewardship for the 2019-2020 school year.

______________________________
Signature