Important Steward Responsibilities

Presented By:

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Important Steward Responsibilities

1. Back to School Steward Admin Conversation
2. Weingarten Rights
3. BTU staff, leaders or stewards can provide assistance and representation.
4. Ensure members know they must contact the union before giving any statements.
5. All notices go to your BTU field staff representative.
Important Steward Responsibilities

6. Use your 10 minutes at EVERY faculty meeting
7. Know how and when to run ratifications or other voting at your worksite.
8. Attend steward meetings and trainings.
9. Complete your steward incentive form to receive half your dues back.
Stewards/Administrator Conversation Guide

• Use the Discussion Guide
  (steward section of btuonline.com)

• Set meeting with administration within first 6 weeks of school

• Include **ALL** stewards (EP and ESP at schools)
Weingarten rights guarantee an employee the right to Union representation during an investigatory interview.
Weingarten

- Weingarten rights are not automatic

- **Members must say**

  “I need my union rep.”
DO NOT PROVIDE A STATEMENT WRITTEN/VERBAL WITHOUT CONSULTING WITH THE UNION!
Representation

• Members may request Field Staff for Representation without talking to the steward first
  • Don’t take it personal if they don’t ask you
  • Don’t question the member why they didn’t come to you
  • Don’t solicit information if not asked by the member
Investigations

• Inform Field Staff of all investigations

  i.e. internal investigations & Due Process
  (formally known as Pre-Disciplinary Meetings)

  • Field Staff Representative must handle all
    Special Investigative Unit (SIU) cases
All notices from management, the District, and state must be given to your Field Staff Representative.
USE YOUR 10 Minutes
Every Faculty Meeting

Union Rights 29K.

Steward(s) shall be given an opportunity to present brief reports and announcements at all faculty meetings.
Voting

STEWARDS ARE RESPONSIBLE FOR CONDUCTING WORKSITE VOTES:

- Contract Ratification voting
- PD Team, Faculty Council
- Steward Elections

Click: Member Info tab, Steward section
Ratification Voting

• Packet comes via Pony to Designated Steward

• Follow instructions in packet

• Voting time and location must be announced and posted immediately

• Members and non-members of the bargaining unit may vote, but only on contract that apply to them (i.e. EPs vote on EP contract)

• Steward and another member must witness the voting and counting of ballots. Both must record and sign the tally sheet.

• Tall sheets must be sent in electronically immediately after vote tally.

Packets are returned via pony to Pony Warehouse, attn BTU.

• NO ABSENTEE BALLOTING

BROWARD TEACHERS UNION
IMPORTANT 2019-2020 DATES

Steward Council Meetings
Oct. 2, Dec. 6, March 11, May 13

EP Steward Release Days
Sept. 26, Nov. 15, Jan. 30, Mar. 5, May 21

ESP Steward Release Days

Steward Area Meetings
Nov. 6/7, Feb. 12/13
Steward Incentives

Contact Info

Broward Teachers Union

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ADDITIONAL QUESTIONS ????

THANK YOU ENJOY THE REST OF YOUR DAY!