

## LEADERSHIP INCENTIVE PROGRAM -MASTER CHARTER STEWARD

**PLEASE NOTE: This checklist and all verifications must be returned to your assigned Field Representative by May 15, 2012. No exceptions.**

**NAME:** \_\_\_\_\_ **WORKSITE:** \_\_\_\_\_

**The steward leadership incentive program consists of three parts. Each part may be rebated independently of the other. The steward may complete one, two or all three of the parts.**

**The rebates are as follows:**

- |  |   |
|--|---|
| <b>1. Membership Recruitment and Retention</b> | <b>Incentive up to 1/4 of membership dues</b> |
| <b>2. Training and monthly meetings</b>        | <b>Incentive of 1/4 of membership dues</b>    |
| <b>3. Steward Checklist</b>                    | <b>Incentive of 1/4 of membership dues</b>    |

### MEMBER RECRUITMENT AND RETENTION INCENTIVE

#### DENSITY

#### REBATE

95% - 100%  
85% - 94%  
75% - 84%  
65% - 74%  
55% - 64%

25% of dues  
20% of dues  
15% of dues  
10% of dues  
5% of dues

**NOTE:** The worksite must maintain or increase the number of members and/or density to be eligible

### STEWARD CHECKLIST INCENTIVE

**Must complete Parts I, II, and III**

#### Part I: Mandatory

**Must complete ALL of the following for checklist incentive:**

- \_\_\_\_\_ Functioning Union Council
  - Please attach at least two (2) examples of your council minutes, bulletins, or agenda
- \_\_\_\_\_ BTU Bulletin Board
  - Please attach a photograph
- \_\_\_\_\_ Return evaluation form for the BTU
- \_\_\_\_\_ Submit results of all BTU elections and ratifications by deadline
- \_\_\_\_\_ Hold union membership meeting with Field Staff and/or Officer present
  - Please provide date and topic of meeting
- \_\_\_\_\_ Participate in worksite's leadership network
  - Provide list of team members
- \_\_\_\_\_ Develop a worksite map
  - Please attach map

#### Part II: Choose TWO of the following for checklist incentive:

- \_\_\_\_\_ Participation in BTU political/legislative function(s)
  - Please list activity and dates
- \_\_\_\_\_ Membership and attendance on a Labor-Management Committee

- BTU Representative on Committee \_\_\_\_\_

\_\_\_\_\_ Membership and attendance on BTU Committee

- Committee \_\_\_\_\_

\_\_\_\_\_ Attend contract negotiations

- Please provide date \_\_\_\_\_

\_\_\_\_\_ Enlist member involvement in union activity

- Member's name \_\_\_\_\_
- Activity \_\_\_\_\_

\_\_\_\_\_ Recruit one member

- Member's name \_\_\_\_\_

\_\_\_\_\_ Membership and attendance on any of the following: SAC/PTA/PTO/SAF

- Attach agenda and dates

**Part III: Choose TWO of the following for checklist incentive:**

\_\_\_\_\_ Hold an informal grievance meeting on a contract violation

- Principal/Supervisor name \_\_\_\_\_
- Date \_\_\_\_\_

\_\_\_\_\_ Write and present a level 1 grievance

- Principal/Supervisor name \_\_\_\_\_
- Date \_\_\_\_\_

\_\_\_\_\_ Collaborate on presentation through resolution of a grievance

- Field Rep Name
- Grievance #
- Outcome

\_\_\_\_\_ Participate on worksite Discipline Committee

- Please attach plan

\_\_\_\_\_ Participate on worksite Professional Development Committee

- Please attach plan

\_\_\_\_\_ Other Union activity

- Describe \_\_\_\_\_

**TRAINING AND MONTHLY MEETINGS INCENTIVE**

**Both parts must be completed and sign-in is required for incentive: NO EXCEPTIONS**

\_\_\_\_\_ Attend all training sessions

- Verification required

\_\_\_\_\_ Attend monthly meetings

- Verification required