

**LEADERSHIP INCENTIVE PROGRAM -GRADUATE ESP STEWARD**

**PLEASE NOTE: This checklist and all verifications must be returned to your assigned Field Representative by May 15, 2012. No exceptions.**

**NAME:** \_\_\_\_\_ **WORKSITE:** \_\_\_\_\_

**The steward leadership incentive program consists of three parts. Each part may be rebated independently of the other. The steward may complete one, two or all three of the parts. The rebates are as follows:**

- |  |   |
|--|---|
| <b>1. Membership Recruitment and Retention</b> | <b>Incentive up to 1/4 of membership dues</b> |
| <b>2. Training and monthly meetings</b>        | <b>Incentive of 1/4 of membership dues</b>    |
| <b>3. Steward Checklist</b>                    | <b>Incentive of 1/4 of membership dues</b>    |

**MEMBER RECRUITMENT AND RETENTION INCENTIVE**

**DENSITY**

**REBATE**

95% - 100%	25% of dues
85% - 94%	20% of dues
75% - 84%	15% of dues
65% - 74%	10% of dues
55% - 64%	5% of dues

**NOTE:** The worksite must maintain or increase the number of members and/or density to be eligible

**STEWARD CHECKLIST INCENTIVE**

**Must complete Parts I, II, and III**

**Part I: Mandatory**

**Must complete ALL of the following for checklist incentive:**

- \_\_\_\_\_ BTU Bulletin Board
  - Please attach a photograph
- \_\_\_\_\_ Return evaluation form for the BTU
- \_\_\_\_\_ Submit results of all BTU elections and ratifications by deadline
- \_\_\_\_\_ Hold union membership meeting with Field Staff and/or Officer present
  - Please provide date and topic of meeting
- \_\_\_\_\_ Participate in worksite’s leadership network
  - Provide list of team members
- \_\_\_\_\_ Develop a worksite map
  - Please attach map

**Part II: Choose TWO of the following for checklist incentive:**

- \_\_\_\_\_ Participation in BTU political/legislative function(s)
  - Please list activity and dates
- \_\_\_\_\_ Membership and attendance on a Labor-Management Committee
  - BTU Representative on Committee \_\_\_\_\_
- \_\_\_\_\_ Membership and attendance on BTU Committee

- Committee \_\_\_\_\_

\_\_\_\_\_ Attend contract negotiations

- Please provide date \_\_\_\_\_

\_\_\_\_\_ Enlist member involvement in union activity

- Member's name \_\_\_\_\_
- Activity \_\_\_\_\_

\_\_\_\_\_ Recruit one member

- Member's name \_\_\_\_\_

\_\_\_\_\_ Membership and attendance on any of the following: SAC/PTA/PTO/SAF

- Attach agenda and dates

**Part III: Choose TWO of the following for checklist incentive:**

\_\_\_\_\_ Hold an informal grievance meeting on a contract violation

- Principal/Supervisor name \_\_\_\_\_
- Date \_\_\_\_\_

\_\_\_\_\_ Write and present a level 1 grievance

- Principal/Supervisor name \_\_\_\_\_
- Date \_\_\_\_\_

\_\_\_\_\_ Collaborate on presentation through resolution of a grievance

- Field Rep Name
- Grievance #
- Outcome

\_\_\_\_\_ Participate on worksite Discipline Committee

- Please attach plan

\_\_\_\_\_ Participate on worksite Professional Development Committee

- Please attach plan

\_\_\_\_\_ Other Union activity

- Describe \_\_\_\_\_

**TRAINING AND MONTHLY MEETINGS INCENTIVE**

**Both parts must be completed and sign-in is required for incentive: NO EXCEPTIONS**

\_\_\_\_\_ Attend all training sessions

- Verification required

\_\_\_\_\_ Attend monthly meetings

- Verification required